

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....November 15, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Lyle Cherry, Gary Huc, Sonny Graese, and Mike Frievalt were present. Kris Heidewald was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Jeff Dorschner - Teacher/Athletic Director, Alexandria Graves - HS Guidance Counselor, Hadley Scheuerman - Student Council Representative, Kellie Stumbris – cheer coach, and many community members (including a few 7th grade Civics students and cheer team members).
- IV. **APPROVAL OF AGENDA:** Motion Cherry, seconded by Frievalt to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING OCTOBER 23, 2023**
 - B. **GENERAL FUND VOUCHERS AND FINANCIAL REPORT**

Motion by Cherry, seconded by Frievalt to approve consent agenda as read, including general fund vouchers 105893-106037 in the amount of \$449,150.54, ACH numbers 2324000061-2324000075 in the amount of \$7,653.84, wire transfers 202300029-202300034 in the amount of \$2,234,546.83, and voids of 105716 and 105931 in the amount of \$953.50. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** Mrs. Robinson thanked the MS/HS staff, including Mr. Allard, Mr. Kopfhammer, Mr. White, Mr. Lutzow, and all who had a hand in making the Veteran’s Day program successful.
- VIII. **REPORTS**
 - A. **COMMITTEE(S)**
 1. **PERSONNEL/NEGOTIATIONS:** Mrs. Grandaw reported that the committee reported earlier in the evening. They are recommending increasing sub teacher daily pay from \$120 to \$125, no increase to the long-term sub rate, increasing aide and sub secretary pay from \$12.81 to \$13.50/hour, and increasing food service sub pay from \$10.76 to \$12.00/hour. Special Ed special categorical sub aide will go to \$15.50/hour.
 - B. **ADMINISTRATIVE REPORTS**
 1. **HADLEY SCHEUERMAN - STUDENT COUNCIL REPRESENTATIVE:** Miss Scheuerman on the MS/HS speech club, the NHS Induction Banquet, and the Quiz Bowl

tournament held in Houghton, MI, with the next tournament in Madison on December 9. HiQ will have a dry run at UWGB - Marinette on December 14, the HS Art Club will be heading to the Crivitz Pharmacy on 11/29 to decorate their windows, Student Council hosted Halloween events during lunch, and is holding a coin war, with proceeds going to Make-a-Wish, and will be working on updating their constitution. Science Club students are taking care of their reptiles and fish, and forensics is holding their first meeting on November 15.

2. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson reported that, per the lawyers' update, a summons notice of action and complaint was filed in Marinette County Circuit Court to update the parcel of land at the elementary school to get it updated in the school's name, and she reported that the summons notice, per procedural statute, must be published 3 times in the Marinette Eagle Herald (on 11/15, 11/22, and 11/29). Any heirs of Louisa Bartels, real or alleged, must request a copy of the complaint within 40 days of the last publication, then answer it within 20 days. If no such request is made within the 40 days, we will file a motion for default judgment, and ask the court to order that the district is the rightful owner of that parcel, and provide an order stating as such, to be filed with the Register of Deeds. The 40-day period will expire January 8, 2024. She also updated the board on the current Community Ed programs that will be starting up again; Holiday Dancers for 4K through 4th grade students, and someone is looking at starting tumbling again. She reported that there were 19 people that signed in at the November 1st community focus meetings, plus 2 board members. The second meeting will be held on November 16. She reported on the upcoming Thanksgiving break, and on the upcoming Christmas concerts. Finally, she reported that the DPI will be holding a strategic planning public engagement event in our auditoria on December 13th.
3. **JEFF BAUMANN - MIDDLE/HIGH SCHOOL PRINCIPAL:** Mr. Baumann congratulated the new inductees into the National Honor Society, honored at the banquet held on October 30. He also congratulated the October Students of the Month and Lunch Bunch recipients. Finally, he reported on the Thanksgiving break.
4. **KAM DAMA - ELEMENTARY SCHOOL PRINCIPAL:** Mrs. Dama reported that Becky Moore was selected October's Elementary Staff Member of the Month. Also, students in November will be learning about gratitude during their daily morning meetings. Finally, she reported that during the month of November, the M&M Foundation Youth Advisory Council is holding a coat drive. New coats, hats, mittens, and gloves will be collected.
5. **TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR:** Mr. White reported that the custodial staff (those not using PTO hours) will be working to complete cleaning and maintenance tasks during the Thanksgiving break. He updated the board on the new boiler update, with a simulated power outage planned on November 21 to test the system under generator power. Once completed, we will be put on the schedule for state inspection. The parking lot lights at the middle/high school building have been upgraded to LED lights, and will reduce the number of times they will need replacing, as well as providing energy savings. Finally, he reported on recent lockdown drills, with Wisconsin School Safety Act 143 requiring these school violence response drills.
6. **NICK SCHRAMM - TECHNOLOGY COORDINATOR:** Mr. Schramm reported on a recent internet outage due to a fiber cable being cut in the Abrams area. Our backup

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connection circuit, configured to automatically take over, resulted in only about 5 minutes without internet access. He also reported on the scheduled power outages on November 21, where he will come in on the evening of November 20 to ensure that our systems are properly powered down so testing can begin first thing the next morning. Finally, he also reported that his department is looking forward to the Thanksgiving break to tackle a few projects.

IX. INFORMATION/DISCUSSION

- A. **SUBSTITUTE STAFF COMPENSATION:** As reported in the Personnel/Negotiations Committee report, some substitute staff compensation rates were recommended to be raised to attract sub candidates to our district. As discussed earlier, they are recommending increasing short term sub teacher daily pay from \$120 to \$125, no increase to the long-term sub rate, increasing aide and sub secretary pay from \$12.81 to \$13.50/hour, and increasing food service sub pay from \$10.76 to \$12.00/hour. Special Ed special categorical sub aide will go to \$15.50/hour.
- B. **EDUCATION YOUTH APPRENTICESHIP:** Mrs. Robinson reported that a new pathway has been created for youth apprenticeship in the field of education. If the district would like to offer this in the district, the applicants will need to become paid employees. If the board approves this opportunity for students, they will need to decide how many positions will be offered and the rate of pay, with administration handling the application process. The state does provide a small kickback to the school per student. The recommendation is to set the limit at 4 students per school year, and a pay rate of \$10.00 per hour.
- C. **MS CHEER TRIP:** Cheer coach Kellie Stumbris is asking to allow the middle school cheer students to be released early on Friday, January 12, 2024 to allow for travel time to East Troy, and to allow the overnight trip for competition on Saturday, January 13, 2024.
- D. **QUIZ BOWL TRIP:** Mrs. Retza is asking for permission for a Quiz Bowl tournament on December 9th in Madison, with an overnight stay on December 8.
- E. **LOCKDOWN DRILL REPORTS:** Mrs. Robinson reported that the lockdown drills were held on November 7. Copies of the reports were included in the board packets.

X. ITEMS SCHEDULED FOR ACTION

- A. **APPOINTMENT(S)**
 - 1. **MIDDLE SCHOOL MATH TEACHER:** This item was tabled at this time.
 - 2. **SUBSTITUTE CUSTODIAN:** Motion by Cherry, seconded by Frievault to approve Deanna Herson, Constance Stilwell, and Cheyenne Mercado as substitute custodians. Motion carried 6-0.
 - 3. **SUBSTITUTE FOOD SERVICE:** Motion by Ihde, seconded by Huc to approve Kelly Engler and Constance Stilwell as substitutes for food service. Motion carried 6-0.
 - 4. **SUBSTITUTE CLERICAL:** Motion by Cherry, seconded by Frievault to approve Kelly Engler as a clerical substitute. Motion carried 6-0.

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5. SUBSTITUTE PARAPROFESSIONAL: Motion by Ihde, seconded by Frievalt to approve Alexis Franzmeier and Constance Stilwell as substitute paraprofessionals. Motion carried 6-0.
6. VOLUNTEERS/CHAPERONES: Motion by Ihde, seconded by Huc to approve the list of volunteers/chaperones as presented. Motion carried 6-0.
- B. SUBSTITUTE STAFF COMPENSATION: Motion by Huc, seconded by Cherry to approve the increases to substitute staff compensation as presented earlier. Motion carried 6-0.
- C. EDUCATION YOUTH APPRENTICESHIP: Motion by Cherry, seconded by Frievalt to approve the education youth apprenticeship program, with the acceptance of up to 4 students per school year, with a compensation rate of \$10.00 per hour. Motion carried 6-0.
- D. MS CHEER TRIP: Motion by Huc, seconded by Ihde to approve the MS cheer trip as presented earlier. Motion carried 6-0.
- E. QUIZ BOWL TRIP: Motion by Cherry, seconded by Ihde to approve the overnight Quiz Bowl trip on December 8 & 9 as presented earlier. Motion carried 6-0.
- F. LOCKDOWN DRILL REPORTS: Motion by Huc, seconded by Ihde to approve the lockdown drill reports as presented earlier. Motion carried 6-0.
- XI. FUTURE AGENDA ITEMS: Mrs. Robinson reminded the board that Bray will be set to present the facilities assessment report at the regular meeting on December 20.
- XII. ADJOURNMENT: Motion by Ihde, seconded by Frievalt to adjourn at 6:35 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President